

# Commercial Testing Form

(For use with all commercial appointments & Network Rail testing)

Case Reference:

Appointment date

Appointment time

Location:

## Sample Collection details

SAMPLE COLLECTOR  
ON SITE ARRIVAL TIME

ACTUAL SAMPLE COLLECTION  
START TIME: (First sample donor attending)

NUMBER OF DONORS ATTENDED  
APPOINTMENT:

ACTUAL SAMPLE COLLECTION  
FINISH TIME: (Last sample donor finished)

NUMBER OF SAMPLES  
SUCCESSFULLY OBTAINED:

NUMBER OF NONCONFORMITY  
REPORTS RAISED:

NUMBER OF NONATTENDANCE  
DONORS: (No shows)

POC SCREENING ONLY  
NUMBER OF NON-NEGATIVE  
SAMPLES DISPATCHED TO THE LAB:

The total time for this collection has been calculated at {{ hours }} hours and {{ minutes }} minutes, please record the reason(s) for any delays exceeding this time:

Record any nonconformance with regards to sample collection facilities e.g. location / security:

## Authorisation (Sample Collector and company representative to complete)

Sample Collectors Name:

Signature:

Date:

Time:

### Organisational Representative:

(Site contact / Authorised manager)

I confirm the information entered above is accurate and can verify that I have witnessed the calibration certificate of the breathalyser used (if applicable).

Print name:

Job Role:

Signature:

Date:

Time:



Document name

Version

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