Sample Collection Equipment

Below are the details of equipment required to conduct sample collections. Please refer to these lists to ensure you take all the equipment required to conduct each test.

1. Urine Instant Point of Care (POC) & Optional Alcohol Screen

- SOPDRG002S Collection Instructions
- POC urine cups (ALWAYS take spares) Check expiry date
- If requested: Additional drug test strips (ALWAYS take spares) Check expiry date
- If requested: Alcohol Test Strips (ALWAYS take spares) Check expiry date
- Record of Result (ROR) Carbon Copy forms
- Donor advice sheet
- Toilet signs (No access & Do not flush)
- Valuables bag
- Drip tray
- Papertowels
- Blue tablets
- Tamper tapes
- Gloves
- Waste bag
- First class pre-paid envelopes to return paperwork
- Confirmation of testing services forms for commercial testing only
 Always remember to also take laboratory kits for Non Negative tests- see below

2. Urine Laboratory Test

- SOPDRG001S Collection Instructions
- Urine Laboratory Kit containing 2 x sample tubes, collection beaker, COC sample bag. (ALWAYS take spares)
- Chain of Custody (COC) forms with attached barcodes and tamper seals
- Laboratory Postal bag
- Donor advice sheet
- Toilet signs (No access & Do not flush)
- Valuables bag
- Drip tray
- Papertowels
- Blue tablets
- Tamper tape
- Gloves
- Waste bag
- First class pre-paid Crystal Health Group envelopes to return paperwork
- Confirmation of testing services forms for commercial testing only

CRYSTAL Health Group	Version	Approval Date	Review Date
	v08.07.23	July 2023	July 2024

Sample Collection Equipment

4. Breathalyser

- SOPDRG006S Collection Instructions
- Breathalyser equipment in case (check the printer has been charged for Rail testing)
- Mouthpieces (equal to number of donors plus spares)
- If Breathalyser only: Record of Result (ROR) Carbon Copy forms
- Donor Advice Sheet
- Gloves
- Waste bag
- First class pre-paid Crystal Health envelopes to return paperwork

5. DNA Kit

- SOPDNA001S Collection Instructions
- DNA Test Kit: Legal or Peace of Mind (POM) incl 3 swabs in envelopes & gloves (For up to 3 people) Legal kits have additional legal envelope & tamper seal.
- DNA Collection and Consent form- printed from booking email
- Spare DNA mouth swabs & sample envelopes for additional test participants

6. Hair Kit

- SOPDRG003S Collection Instructions
- Cansford Hair Kit containing hair envelope, 2 foils, B sample envelope, special delivery return envelope, tamper seal and gloves.
- Hair foils (if more than 2 samples are required)
- Hair Collection and Consent form- printed from booking email
- Scissors
- Hair Clip
- Hair Collection Disc
- Electric/Disposable Razor for body hair collection
- Ruler

7. Oral Fluid drug testing (POC & Laboratory)

- SOPDRG008S (POC) or SOPDRG007S (Lab) Collection Instructions
- Oral Fluid Instant POC test with ROR form. (ALWAYS take spares) Check expiry date
- Oral Fluid Donor advice sheet
- Papertowels
- Gloves
- Waste bag
- First class pre-paid envelopes to return paperwork
- Confirmation of testing services forms for commercial testing only
 Always remember to also take laboratory kits for Non Negative tests- see below
- O.F. Laboratory Kits (incl 2 collection devices, sample COC bag) Check expiry date
- Chain of Custody (COC) forms with attached barcodes and tamper seals
- Laboratory Postal bag

CRYSTAL Health Group	Version	Approval Date	Review Date	
	v08.07.23	July 2023	July 2024	